



2020/2021 Annual Report

SPTRB serves the public interest by ensuring Registered Teachers meet professional standards for certification, conduct and competence.

► Land Acknowledgment



We acknowledge that we are on Treaty 4 Territory and that our work occurs on Treaty 2, 4, 5, 6, 8 and 10 Territory and the Homeland of the Métis.

We are dedicated to ensuring that the spirit of Reconciliation and these Treaties are honored and respected.

We pay our respect to First Nations and Métis ancestors and reaffirm our relationship with one another.

▶ Letter of Transmittal

November 25, 2021

Honourable Dustin Duncan
Minister of Education
Room 316, Legislative Building
2305 Legislative Drive
Regina SK, S4S 0B3

To the Honourable Minister Duncan:

The Saskatchewan Professional Teachers Regulatory Board (SPTRB) is pleased to submit in accordance with *The Registered Teachers Act*, its 2021 Annual Report.

The report is an accounting of the SPTRB's activities for the fiscal year September 1, 2020, through August 31, 2021 and includes audited financial statements for the period.

Respectfully Submitted,



Robin Bellamy
Chair
Saskatchewan Professional
Teachers Regulatory Board

▶ Table of Contents

Overview

About the SPTRB	5
Chairperson's Message	6
Registrar & Chief Operating Officer's Message	7
Overview	
Mission, Vision & Values	8
Our Services	9
COVID-19 Response	10
Organizational Chart	11
Standards of Professional Conduct	12
Strategic Priorities	13

Committees

SPTRB Committees	14
Select Reports	
Appointments Committee	16
Audit Committee	17
Discipline Committee	17
Professional Conduct Committee	18
Strategic Planning Committee	19
Teacher Education and Certification Committee	20

Certification & Registration

Statistics	
Certification	21
Applications	22
Registration	23

Finances

Audited Financial Statements	24
------------------------------	----

► About the SPTRB

The Saskatchewan Professional Teachers Regulatory Board is the professional regulator for teachers in Saskatchewan. It was established in 2015 by *The Registered Teachers Act*.

Through our work at the board, committee, and staff level, we serve the public and the public interest by ensuring Registered Teachers in Saskatchewan:

- Meet requirements for certification for entry into the teaching profession; and
- Meet standards of conduct and competence.

In practice, the SPTRB receives and reviews applications for certification to teach in Saskatchewan, registers teachers annually, and administers the complaint management process related to professional conduct and competency.

We regulate individual Registered Teachers. This includes teachers and leadership in Saskatchewan's 27 publicly funded

school divisions and teachers from other organizations such as First Nations, post-secondary institutions, custody and care facilities, and independent schools.



The SPTRB is governed by a nine-person Board of Directors. Seven Registered Teachers are appointed by the Minister of Education (3), Saskatchewan Teachers' Federation (3), and League of Educational Administrators, Directors, and Superintendents (1). Two members of the public are appointed by the Lieutenant Governor in Council.

2020-2021 Board of Directors

Chairperson

- Robin Bellamy

Vice Chairperson

- Markus Rubrecht

Public Representatives

- Robin Bellamy
- Bruce Gibson

Registered Teachers

- Barclay Batiuk
- Linda Blaser-Fiddler
- Wanda Clare
- Luisa Giocoli Clark
- Murray Guest
- Randy MacLEAN
- Markus Rubrecht

► Chairperson's Message



Robin Bellamy
SPTRB Board Chair

It has been a privilege to serve as the Saskatchewan Professional Teachers Regulatory Board (SPTRB) Chair over the past year. During the past year we saw three of our Board members, Chris Garner, Jill Tressel and Ryan Boughen leave our Board as they continue to work within their school divisions. We want to thank them on behalf of the Board and staff for their work and wish them the best in their endeavours. The Board would also like to thank SPTRB Assistant Registrar Jason Vogelsang for his work and support throughout his years with the SPTRB. Jason has accepted a position elsewhere and will certainly be missed.

The SPTRB over the past year has also welcomed three new members to the Board.

Barclay Batiuk began his teaching career in 1996 and is presently a Principal with the Saskatchewan Rivers Public School Division, a position he has held for seven years. Barclay received his Bachelor of Science, Bachelor of Education and Master of Educational Technology and Design from the University of Saskatchewan.

Luisa Giocoli Clark teaches in the Greater Saskatoon Catholic School Division. She is presently Principal at École St. Mother Teresa School. Luisa received her Bachelor of Psychology at the University of Saskatchewan, Bachelor of Education at Université Laval/University of Saskatchewan and her Master of Education Administration from the University of Saskatchewan.

Randy MacLEAN taught in the province of Quebec for several years in various positions before moving to Saskatchewan. He has been Principal of Learning and Technology, Director of Transportation, High School Principal and for the past eight years, Deputy Director of Education for the Horizon School Division. Randy completed a B.A. and International Development Studies at Dalhousie University. He also holds a Bachelor of Education from University of Maine and Master of Education from Bishops University.

The COVID-19 pandemic continues to create obstacles throughout the teaching profession including the work of the SPTRB. Though this has caused making changes in how we as a Board can operate, the Board and the committees continue to meet through video chat on a regular basis.

The Board continues to be proud of the more than 18,000 Registered Teachers in Saskatchewan. They continue to create the best learning environment that they can with the ongoing changes the pandemic is causing throughout the province. We have also been pleased with the work of the SPTRB staff as they work through the pandemic.

Once again, this past year, our Board saw very few public complaints and we recognize that this is largely due to the professionalism that our teachers show and the close relationship created between parents/guardians and their children's teachers.

As a Board we appreciate the opportunity to reach out to our First Nations and Métis Peoples by ensuring that the spirit of Reconciliation and the Treaties are honoured and respected. In part this is done by beginning each of our meetings by acknowledging that we are on Treaty 4 Territory and that our work occurs on Treaty 2, 4, 5, 6, 8 and 10 Territory and the Homeland of the Métis.

We continue to appreciate the support of the other education sector organizations as we move forward.

▶ Registrar & COO's Message

This, the SPTRB's sixth annual report, offers an opportunity to reflect on our work as the independent regulator for teachers in Saskatchewan for the period of September 1, 2020 through August 31, 2021.

In September our new fiscal year started with one of the busiest times for SPTRB staff. There was a flurry of last-minute certification and temporary teaching permit applications that needed to be assessed and registrants required assistance with forgotten passwords and locked accounts as teachers are required to be both certified and registered prior to the arrival of students.

Following the September rush and into October, management and staff began preparing for our annual meeting, report, and audit.



Trevor Smith
Registrar & COO

Once again, our audit included both an independent financial audit and a compliance audit, conducted by the Office of the Provincial Auditor. Our annual meeting in November was conducted online and showcased for our external stakeholders how the SPTRB continues to deliver on its value proposition – serving the public interest by ensuring Registered Teachers meet professional standards for certification, conduct and competence.

When new public health orders were implemented in mid-November, the SPTRB office closed to the public and most SPTRB staff began working from home for the second time since the onset of the pandemic. Once again, thanks to their commitment and adaptability, the SPTRB staff superbly managed both the transition and their work responsibilities. Staff continued to work mostly from home until mid- August.

In December and January the SPTRB had an opportunity to assist the education sector while it wrestled with the immense challenges brought on by the pandemic. One of those challenges was a shortage of substitute teachers. In response to requests from several school divisions, the SPTRB saw fit to make an exception to its practice of not allowing fourth-year education students to hold temporary teaching permits. Throughout January and February more than 196 temporary teaching permits were issued to fourth-year education students who had completed their internship.

I conclude this year's report by commending the Registered Teachers of Saskatchewan for their dedication to our students during the exceptional circumstances of this past year. It is my privilege to continue to serve the people of Saskatchewan as the SPTRB's Registrar and COO.

► Our Services

The services provided by the SPTRB revolve around our core activities of certification, registration, and complaint management.

Certification

Being issued a Saskatchewan teacher's certificate verifies that an individual has met the academic requirements for being a teacher in Saskatchewan. To this end, the SPTRB receives applications for, evaluates and issues:

- Teacher Certificates
- Temporary Teaching Permits
- Additional Qualification Certificates
- Statements of Professional Standing
- Replacement Certificates



Complaint Management

Complaint management, including concern/complaint intake and coordination of the investigation process, provides accountability and transparency as it relates to the conduct and competence of teachers.

Annual Registration

The annual registration process allows teachers to indicate their continuing commitment to the teaching profession by maintaining the standards of the profession and keeping public confidence strong. The resulting Public Registry informs the public about which teachers are certified and registered to teach in Saskatchewan.

Services related to annual registration include approval of registration renewal applications and the maintenance of the SPTRB Public Registry.

Public Registry

As part of our mandate and strong commitment to public transparency, the SPTRB maintains a public registry that lists all Registered Teachers in Saskatchewan for the practice year. The Public Registry displays the teacher's name, teaching certificate type, and other relevant information.

COVID-19 Response



As everyone else did, the SPTRB needed to react quickly to the ever-changing reality of COVID-19 public health measures and how each impacted the teaching profession, while maintaining standards, managing risk, and ensuring public confidence. During the 2020/2021 year, the SPTRB made one main adjustment in response to COVID-19.

2020-2021 Contingencies

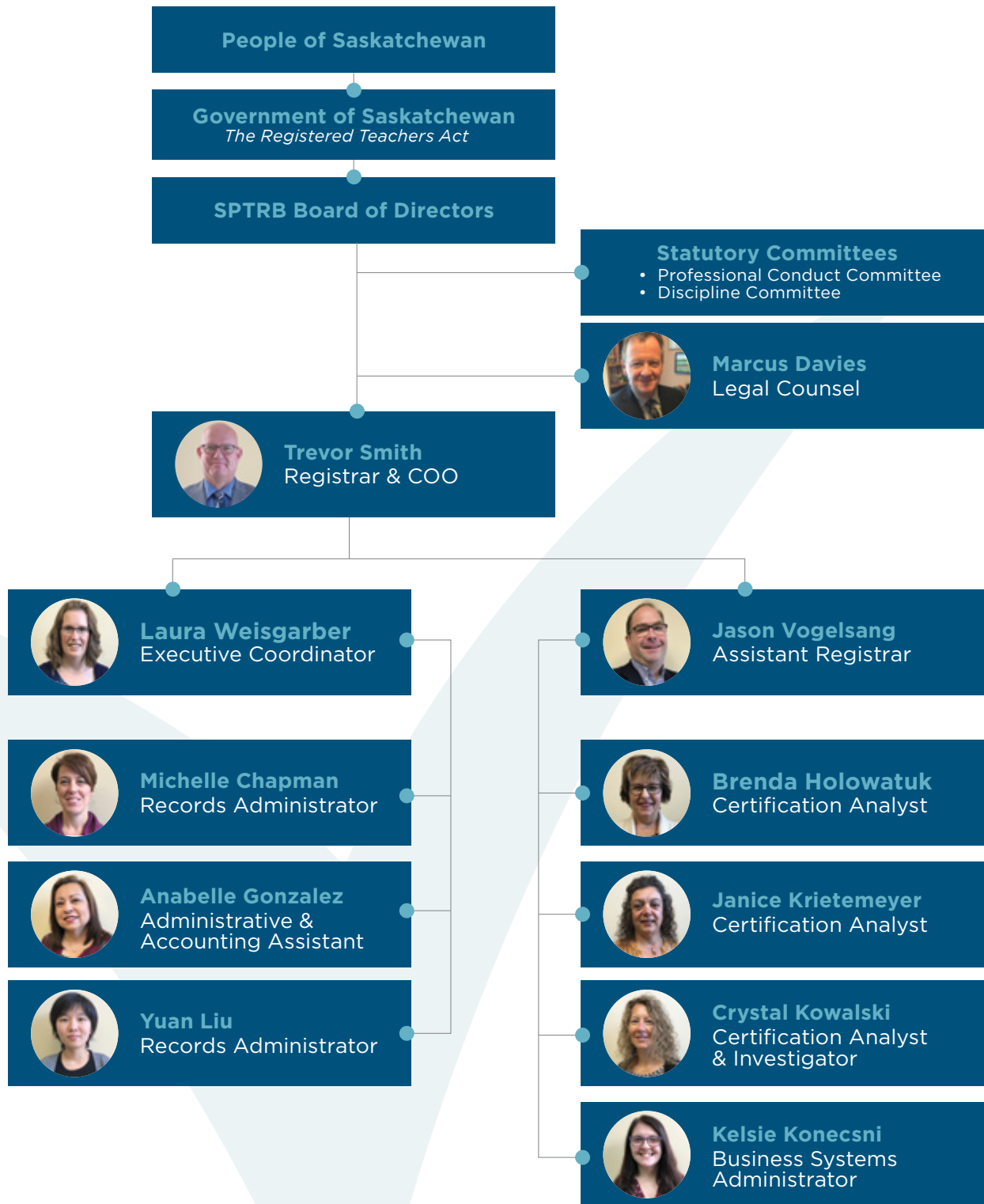
In planning for the 2020/2021 year and anticipating potential changes due to COVID-19, the SPTRB worked with sector partners to ensure certification requirements could accommodate various contingencies

for the school year. This has primarily included our Teacher Education and Certification Committee (TECC) which includes a large number of our sector partners. In order to support teacher candidates during these exceptional times, TECC made the following concession:

Courses that are delivered through a remote delivery mode during the period of May 2021 to December 2022 (inclusive) shall not be considered online courses for the purpose of the criteria that limits the number of online course credits to 18.

This decision will provide flexibility for educational partners and teacher candidates in these uncertain times.

► 2020-2021 Organizational Chart



► Standards of Professional Conduct

Registered Teachers have a duty to uphold the professional standards and reputation of the teaching profession and to assist in the advancement of its goals, organizations and institutions.

Integrity is the fundamental quality of Registered Teachers. Integrity is the foundation of the commitment made by Registered Teachers to learners and to the reputation of the profession.

Public confidence in the teaching profession may be bolstered by professional conduct on the part of Registered Teachers. Accordingly, the conduct of Registered Teachers should reflect favorably on the profession and inspire the respect and trust of learners and the community.

Conduct on the part of a Registered Teacher in either public life or professional practice will reflect upon the integrity of the profession. Teacher conduct can directly impact public trust. Registered Teachers ensure public trust is upheld by adhering to these standards. Registered Teachers are also expected to adhere to all applicable policies and procedures set by their employing school division, the Ministry of Education, the STF, LEADS, or any other professional organization that relates to their work as a Registered Teacher.

1

Registered Teachers base their relationships with learners on mutual trust and respect.

2

Registered Teachers have regard for the safety and academic, physical, emotional and spiritual well-being of learners.

3

Registered Teachers act with honesty and integrity.

4

Registered Teachers take responsibility for maintaining the quality of their practice.

5

Registered Teachers uphold public trust and confidence in the education profession.

► Strategic Priorities

The Board of Directors is responsible for setting the SPTRB’s mission, vision and values and developing the strategic plan. The strategic plan guided the work of the organization during its formative period from 2016 to 2021. The plan included seven priorities which the Chief Operating Officer was responsible for implementing. The following chart includes those priorities and their status as of August 31, 2021.

The Strategic Plan for 2021 to 2026 can be found [here](#).

Strategic Priority	Status
<p>Develop a comprehensive, long-term communication plan that:</p> <ul style="list-style-type: none"> • Informs teachers and the public about the objectives and processes of self-regulation. • Develops among teachers and the public an appreciation of the value of self-regulation. • Improves the transparency of the SPTRB’s functions. • Assures clear, consistent and timely information is provided to stakeholders. • Teachers and employers of teachers understand their obligations under <i>The Registered Teachers Act</i>. 	
<p>Develop a stakeholder relationship building plan that:</p> <ul style="list-style-type: none"> • Fosters communication, understanding and trust between Saskatchewan’s education sector organizations and the SPTRB. • Clearly delineates the responsibilities of the SPTRB from those of the other sector organizations. • Leads to support of the SPTRB’s work by the other sector organizations and by the SPTRB to the other organizations. • Encourages the participation of First Nations in the teacher regulatory system. 	
<p>Enhance Board and committee effectiveness and accountability through:</p> <ul style="list-style-type: none"> • Professional development and good governance. • Identification, review and improvement of Board and committee practices. • Implementation of formal accountability measures. • Effective policy development and implementation. 	
<p>Administer <i>The Registered Teachers Act</i> such that:</p> <ul style="list-style-type: none"> • Business systems and processes are customer focused. • The certification and registration processes are sound. • Applications for certification are processed in a timely and efficient manner. • Complaints against teachers are investigated in a timely and thorough manner. • Only fit and proper persons are registered with the SPTRB. 	
<p>Run an efficient and cost-effective organization by:</p> <ul style="list-style-type: none"> • Managing resources effectively and achieve maximum impact and cost effectiveness through careful financial planning, monitoring and control. • Supporting staff to ensure they have the skills necessary to support our strategic aims. • Supporting Board and committee members in fulfilling their roles. 	
<p>Set standards and promote high-quality professional learning for all registrants at all stages in their careers by:</p> <ul style="list-style-type: none"> • Developing a continuing education strategy for registrants. • Developing a currency of practice for registrants. 	<p>In Progress</p>
<p>Practice strategic risk management so as to:</p> <ul style="list-style-type: none"> • Identify potential events that may affect the SPTRB. • Manage risk. • Provide assurance that the SPTRB is able to fulfill its mandate. 	

▶ SPTRB Committees

Statutory Committees

Professional Conduct Committee

The Professional Conduct Committee (PCC) reviews and investigates complaints of alleged professional misconduct, professional incompetence, or both, made about a Registered Teacher. The PCC determines the disposition of the complaint and any further action to be taken.

Discipline Committee

The Registered Teachers Act requires the SPTRB to administer the standards of competence and conduct of the teaching profession. It is the legislated responsibility of the Professional Conduct Committee to investigate complaints and the Discipline Committee to adjudicate complaints that are well-founded.

The Act requires that each Discipline Committee consist of five persons. The majority of the Committee must be Registered Teachers and one person on the Committee must be a public representative who is also a member of the Board of Directors.

Standing Committees

Appointments Committee

The appointments Committee is established for the purposes of:

- Reviewing applications and making recommendation to the Board of Directors for appointments to the Professional Conduct Committee Panel or Discipline Committee Panel.
- Appointing members of the Professional Conduct Committee Panel to a Professional Conduct Committee.
- Appointing members of the Discipline Committee Panel to a Discipline Committee.

Audit Committee

The SPTRB's Audit Committee is responsible for overseeing the accounting process of the Board and reviewing the effectiveness of the internal control, risk management, and both internal and independent audit systems.

Governance Committee

The SPTRB's Governance Committee is responsible for ensuring that the Board of Directors fulfills its responsibilities through effective governance of the SPTRB.

Human Resources Committee

The SPTRB Human Resources Committee is responsible for monitoring the implementation of the SPTRB salary schedule, advising and supporting the Board in the recruitment of the Chief Operating Officer (COO), coordinating a regular performance evaluation of the COO and advising on the SPTRB's Human Resource policies.

▶ SPTRB Committees

Standing Committees (cont)

Teacher Education and Certification Committee (TECC)

The SPTRB's Teacher Education and Certification Committee is responsible for setting the criteria for teacher education program endorsement, reviewing teacher education programs, and determining the qualifications, standards and procedures for the issuing of teacher's certificates. The TECC makes recommendations to the Board of Directors concerning matters related to teacher education and teacher certification.

Certification Decision Review Committee (CDRC)

This committee is a sub-committee of the TECC and hears and decides appeals of teacher certification decisions made by the Registrar on behalf of the SPTRB's Board of Directors.

Certificate Reinstatement Review Committee

This committee hears applications for reinstatement from persons who have either surrendered their teacher's certificate or had their teacher's certificate revoked.

Special Committees

Strategic Planning Committee

The Strategic Planning Committee was established for the purpose of developing a five year Strategic Plan for the period of 2021 to 2026.

Continual Professional Learning and Currency of Practice Working Group

The CPLCP working group is a sub-committee of the TECC and is established for the purposes of making recommendations to the TECC which will in turn make recommendation to the Board of Directors pertaining to:

- Continuing education for Registered Teachers.
- Currency of practice for Registered Teachers.

Select Committee Reports follow.

▶ SPtrB Committee Reports

Appointments Committee

Members:

Ryan Boughen
Chris Garner
Markus Rubrecht (Chair)

The Appointments Committee met twice during the 2020/2021 fiscal year.

In September 2020, the committee made recommendations to the Board of Directors to make two new appointments to the Professional Conduct Committee panel and one new appointment to the Discipline Committee panel. Appointments are typically made for two years, however, all three of these appointments were extended for a third year because the pandemic caused a delay in training.

At the September meeting, the committee also appointed five panel members to the Professional Conduct Committee – Group 2020, for the purpose of receiving new complaints from September 2020 through August 2021.

In May 2021, the committee made recommendations to the Board of Directors to re-appoint eight members of the Professional Conduct Committee panel and six members of the Discipline Committee panel. The Committee also made recommendations to the Board to appoint five new Professional Conduct Committee panelists and two new Discipline Committee panelists.

The committee also appointed five panel members to the Professional Conduct Committee – Group 2021, for the purpose of receiving new complaints from September 2021 through August 2022.

▶ SPTRB Committee Reports

Audit Committee

The Audit Committee met on November 10, 2020 and determined that they would recommend that the Board of Directors:

- Approve the Audited Financial Statements for the fiscal year ended August 31, 2020;
- Engage Virtus Group LLP as auditor of the SPTRB's accounts for the 2020/2021 fiscal year.

Members:

Robin Bellamy
Wanda Clare
Markus Rubrecht (Chair)

Both recommendations were subsequently approved by the Board of Directors.

The Audit Committee held their 2020/2021 audit planning meeting on August 19, 2021. Representatives from Virtus Group and the Office of the Provincial Auditor were in attendance.

The Audit Engagement Agreement between the SPTRB and Virtus Group and the Audit Involvement Plan of the Provincial Auditor of Saskatchewan for the fiscal year ending August 31, 2021 were approved by Audit Committee Chairperson, Markus Rubrecht.

The Audit Committee also reviewed and updated the SPTRB Internal Controls and Reimbursement and Remuneration policies.

The audited financial statement for the 12 months ending August 31, 2021 can be found on page 24 in the report. The SPTRB's finances for the fiscal year ending August 31, 2021 were also subject to an audit by the Office of the Provincial Auditor.

Discipline Committee

Panel Members

Public	Registered Teacher	
Sandy Antonini	Steven Boucher	Yasmina Lemieux
Robin Bellamy*	John Bumbac	Dean Miezianko
Trevor Forrest	Clark Bymoen	Rachel Mitchell
Bruce Gibson (Chair)*	Tracey Kiliwnik	Darcy Sander

*Also a member of the SPTRB Board of Directors

The Discipline Committee did not receive a formal complaint from the Professional Conduct Committee during the 2020/2021 fiscal year.

Decisions of the Discipline Committee are posted on the SPTRB's website at www.sptrb.ca.

▶ SPTRB Committee Reports

Professional Conduct Committee

Highlights

- 10 meetings
- 33 complaints
- 87% of matters concluded within 90 days
- 73% of investigations completed within 90 days

Panel Members

Registered Teacher		Public
Vince Ahenakew	Shawn Morris	Rory Griffith
David Cameron	Lindsay Munroe	Sarah Loewen
Curtis Chester	Lisa Skorski	Jacqueline Messer-LePage
Natasha Cochran	Arlene Syrota	
Nora Findlay	Taylor Volk	
Dan Mielke	Kenneth (Dale) West	
Andrea Morphy		

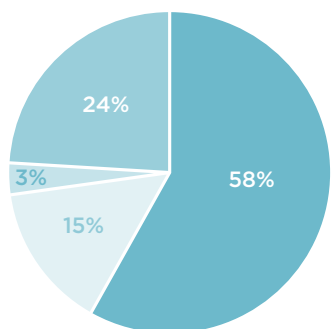
There were two Professional Conduct Committees (each consisting of five panel members) that received and/or managed complaints during the 2020/2021 fiscal year.

Update - Ongoing Matters

As of September 1, 2020, eight ongoing matters remained from previous years. Of these eight matters, six were concluded in the 2020/2021 year. Three resulted in successful consent resolution agreements, and three were concluded with no further action. The other two matters remain ongoing as of August 31, 2021; one investigation on hold pending medical matters, and one investigation on hold due to logistical matters.

New Complaints

Between September 1, 2020 and August 31, 2021, the PCC received 33 complaints: 29 from members of the public, three employer notices, and one from the SPTRB Board of Directors.



Disposition

● Investigations not initiated	19	58%
● No further Action After Investigation	5	15%
● Refer to the Discipline Committee	0	0%
● Successful Consent Resolution	0	0%
● In Progress Consent Resolution	1	3%
● Ongoing Investigation	8	24%
Total Complaints	33	

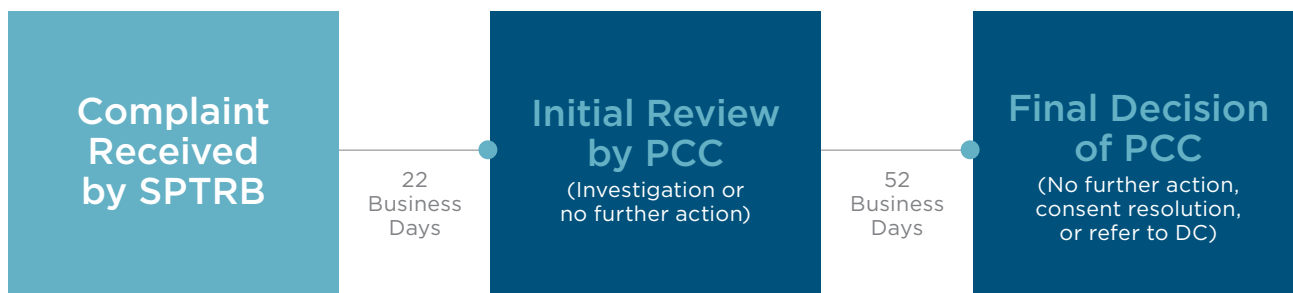
▶ SPTRB Committee Reports

Professional Conduct Committee (cont)

Average Timelines

Notes:

- 3 investigations were delayed due to public health orders and COVID-19 precautions.
- Includes 5 ongoing 2019/2020 investigations that were completed in 2020/2021.
- Does not include 8 ongoing 2020/2021 investigations.



Strategic Planning Committee

The committee developed the strategic objectives that will guide the SPTRB's work for the next five years. The four objectives are:

1. Be an effective regulator, working in the public interest and continually building confidence in the teaching profession.
2. Promote learning and professionalism amongst Saskatchewan's Registered Teachers.
3. Maintain organizational capability and capacity and deliver value to Saskatchewan's education sector.
4. Be a valued, contributing member of Saskatchewan's education sector.

The committee agreed to recommend adoption of the plan to the Board of Directors at their fall meeting.

Members:

Barclay Batiuk
Luisa Giocoli Clark
Randy MacLEAN

▶ SPTRB Committee Reports

Teacher Education and Certification Committee (TECC)

Members

Jill Tressel, Chairperson	SPTRB Board of Directors
Angelina Weenie	First Nations University of Canada
Michael Relland	Gabriel Dumont Institute
Lorel Trumier	Saskatchewan League of Educational Administrators Directors and Superintendents
Gerry Craswell	Ministry of Education
Bob Simpson	Saskatchewan School Boards Association
Elizabeth Hutton	Saskatchewan Teachers' Federation
Twyla Salm	University of Regina
Dawn Wallin	University of Saskatchewan

This year TECC:

- Approved the SPTRB document entitled Teacher Education Endorsement Process.
- Approved the recommendations set out in the Registrar's Review of Additional Qualification Certificates report.
- Approved a revision to the University of Regina, Faculty of Education, Certificate of Extended Studies in Inclusive Education.
- Decided that the SPTRB will return to the pre-pandemic practice of not issuing Temporary Teaching Permits to 4th year education students in order to allow the students to focus on completing their teacher education programs.
- Approved a refreshed English Language Competency policy.
- Endorsed the University of Regina's Francophone Internationally Educated Teachers certificate program.

TECC also passed the following motion in support of teacher candidates due to COVID-19:

- Courses that are delivered through a remote delivery mode during the period of May 2021 to December 2022 (inclusive) shall not be considered online courses for the purpose of the criteria that limits the number of online course credits to 18.

► Statistics

1,164
Certificates Issued*

Certification

September 1, 2020 to August 31, 2021

Descriptions of certificate types are available on the [website](#).

Certificates Issued By Type

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Permanent Professional A	885	860	749	709	859
Provisional Professional A	156	161	146	145	155
Permanent Professional B	2	2	2	0	5
Provisional Professional B	3	5	1	6	6
Standard A	2	1	0	0	0
Technical	2	1	0	3	0
Vocational	2	2	2	5	4
AQC	77	91	71	89	135

Note: Provisional and permanent certificates issued in same year are counted twice.

Temporary Teaching Permits Issued

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Initial	98	91	102	65	266*
Re-Issue	132	129	124	117	96

*Covid-19 interim measure

► Statistics

1,766
Applications Received

Applications
September 1, 2020 to August 31, 2021

Applications Received

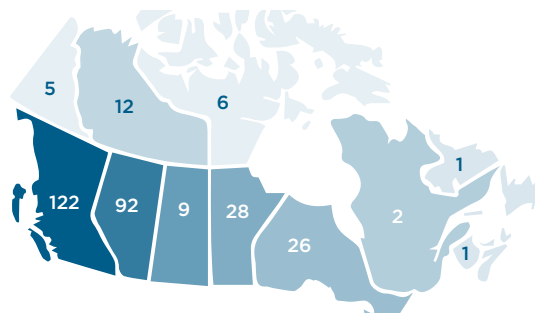
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Certificates (incl.AQC)	964	999	891	894	914
TTP	260	243	245	197	374
SPS	367	409	412	320	333
Replacement Certificates	495*	143	150	116	145
Total	2,086	1,794	1,698	1,527	1,766

*Offered discount to teachers

Statements of Professional Standing Sent To

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
AB	133	151	153	97	92
BC	117	136	138	109	122
MB	30	23	32	19	28
ON	26	33	31	30	26
SK	9	11	9	7	9
NT	9	14	9	10	12
NS	8	9	3	11	15
NU	7	5	7	12	6
QC	4	7	6	6	2
YT	4	4	1	4	5
NB	2	4	4	2	1
NL	4	1	7	4	1
PE	2	6	2	2	9
Outside of Canada	12	5	9	6	5
Total	367	409	411	319	333

Statements of Professional Standing Sent Within Canada

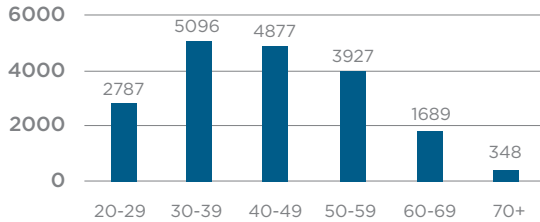


▶ Statistics

18,724
Registered Teachers

Registration
September 1, 2020 to August 31, 2021

Registrants By Age



Registrants By Gender



Registrants By Gender

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Female	13,378	13,686	13,718	13,794	13,978
Male	4,820	4,875	4,807	4,705	4,740

*In order to protect anonymity X and 'choose not to disclose' are not reported due to the low number of responses.

Registrants By Age

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
20-29	3,085	3,073	2,938	2,799	2,787
30-39	4,640	4,779	4,853	4,955	5,096
40-49	4,646	4,766	4,802	4,816	4,877
50-59	3,695	3,715	3,759	3,777	3,927
60-69	1,878	1,927	1,859	1,807	1,689
70+	254	301	315	348	348

Registrants By # of Years SK Certificated

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
0-5	4,470	4,483	4,374	4,037	4,142
6-10	2,690	2,826	2,875	3,064	2,979
11-15	2,202	2,234	2,305	2,360	2,569
16-20	1,989	2,085	2,181	2,269	2,296
21-25	2,210	2,127	2,025	2,014	2,033
26-30	1,787	1,781	1,816	1,927	1,957
31-35	1,698	1,689	1,580	1,410	1,350
36-40	1,332	1,321	1,187	1,150	1,074
41+	1,162	1,205	1,227	1,200	1,129

*More than one type of certificate may be held at a time (i.e. Professional A and AQC).

▶ Finances

**Saskatchewan
Professional
Teachers
Regulatory
Board**

Financial Statements

August 31, 2021

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL STATEMENTS

The accompanying financial statements of **Saskatchewan Professional Teachers Regulatory Board** have been prepared by the Organization's management in accordance with Canadian public sector accounting standards for government not-for-profit organizations and necessarily include some amounts based on informed judgement and management estimates.

To assist management in fulfilling its responsibilities, a system of internal controls has been established to provide reasonable assurance that the financial statements are accurate and reliable and that assets are safeguarded.

The board of directors have reviewed and approved these financial statements.

These financial statements have been examined by the independent auditors, **Virtus Group LLP**, and their report is presented separately.



Markus Rubrecht
Chair, Audit Committee



Trevor Smith
Chief Operating Officer & Registrar

INDEPENDENT AUDITORS' REPORT



**VIRTUS
GROUP**
Chartered Professional Accountants
& Business Advisors LLP

To the Members, Saskatchewan Professional Teachers Regulatory Board

Opinion

We have audited the financial statements of **Saskatchewan Professional Teachers Regulatory Board**, which comprise the statement of financial position as at August 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at August 31, 2021, and its results of operations, changes in net assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Saskatchewan, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Statements and Auditors' Report Thereon

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements and our auditors' report thereon. The annual report is expected to be made available to us after the date of this auditors' report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

INDEPENDENT AUDITORS' REPORT *continued*

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

November 25, 2021
Regina, Saskatchewan

VIRTUS GROUP LP
Chartered Professional Accountants



SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
STATEMENT OF FINANCIAL POSITION
AS AT AUGUST 31, 2021
(with comparative figures for 2020)

	ASSETS	
	<u>2021</u>	<u>2020</u>
Current assets		
Cash	\$ 705,514	\$ 1,460,459
Investments (Note 3)	200,215	-
Accounts receivable	9,303	5,150
Prepaid expenses	25,671	25,221
	940,703	1,490,830
Investments (Note 3)	834,922	32,437
Tangible capital assets (Note 4)	552,254	410,606
	\$ 2,327,879	\$ 1,933,873
	LIABILITIES	
Current liabilities		
Accounts payable and accrued liabilities	\$ 25,677	\$ 21,178
Deferred revenue	6,925	10,300
	32,602	31,478
	NET ASSETS	
Invested in tangible capital assets	552,254	410,606
Accumulated surplus	1,743,023	1,491,789
	2,295,277	1,902,395
	\$ 2,327,879	\$ 1,933,873
Contractual rights (Note 6)		
Commitments (Note 7)		

See accompanying notes to the financial statements.

APPROVED BY:



Director



Director

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

	Invested in tangible capital assets	Accumulated surplus	Total 2021	Total 2020
Beginning balance	\$ 410,606	\$ 1,491,789	\$ 1,902,395	\$ 1,554,140
Excess of revenue over expenses	-	392,882	392,882	348,255
Amortization	(92,270)	92,270	-	-
Additions to tangible capital assets	236,802	(236,802)	-	-
Loss on disposal of tangible capital assets	(2,734)	2,734	-	-
Proceeds on disposal of tangible capital assets	(150)	150	-	-
Ending balance	<u>\$ 552,254</u>	<u>\$ 1,743,023</u>	<u>\$ 2,295,277</u>	<u>\$ 1,902,395</u>

See accompanying notes to the financial statements.

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

	<u>2021</u>	<u>2020</u>
Revenue		
Interest	\$ 8,436	\$ 11,680
Registration fees	1,762,858	1,772,100
Rental revenue	94,200	97,000
Services	207,275	149,187
	<u>2,072,769</u>	<u>2,029,967</u>
Expenses		
Advertising and promotion	4,570	19,446
Amortization	92,270	79,447
Board and committee meetings	21,837	34,957
Computer technology	160,597	160,470
Dues and memberships	2,028	1,174
Insurance	26,016	22,836
Interest and bank charges	9,354	8,175
Loss on disposal of tangible capital assets	2,734	160
Office and general	22,704	10,331
Professional fees	107,012	167,793
Rent	285,345	290,466
Telephone	12,333	7,678
Training	6,619	19,170
Travel	2,851	20,614
Wages and benefits	923,617	838,995
	<u>1,679,887</u>	<u>1,681,712</u>
Excess of revenue over expenses	<u>\$ 392,882</u>	<u>\$ 348,255</u>

See accompanying notes to the financial statements.

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

	<u>2021</u>	<u>2020</u>
Cash provided by (used in) operating activities:		
Excess of revenue over expenses	\$ 392,882	\$ 348,255
Items not involving cash:		
- Amortization	92,270	79,447
- Loss on disposal of tangible capital assets	2,734	160
	<u>487,886</u>	<u>427,862</u>
Non-cash operating working capital (Note 5)	(3,479)	432,726
	<u>484,407</u>	<u>860,588</u>
Cash provided by (used in) investing activities:		
Additions to investments	(1,002,700)	(613)
Additions to tangible capital assets	(236,802)	(12,357)
Proceeds on disposal of tangible capital assets	150	-
	<u>(1,239,352)</u>	<u>(12,970)</u>
(Decrease) increase in cash	(754,945)	847,618
Cash position - beginning of year	<u>1,460,459</u>	<u>612,841</u>
Cash position - end of year	<u>\$ 705,514</u>	<u>\$ 1,460,459</u>

See accompanying notes to the financial statements.

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

1. Nature of operations

Saskatchewan Professional Teachers Regulatory Board (the "Organization") was incorporated under *The Registered Teachers Act* in the province of Saskatchewan on July 6, 2015. The Organization serves the public interest by ensuring registered teachers meet professional standards for certification, conduct and competence. The Organization is a not-for-profit organization and is exempt from income tax under Section 149(1)(l) of the *Income Tax Act*.

2. Summary of significant accounting policies

The financial statements are prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations. The financial statements require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. The financial statements reflect the following policies:

Financial instruments

Financial assets and financial liabilities are recorded on the statement of financial position when the Organization becomes party to the contractual provisions of the financial instrument. The Organization initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The Organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in net income. Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. A statement of remeasurement gains and losses has been omitted as there were no relevant transactions to report.

Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization. Amortization is provided on the diminishing balance basis over the estimated useful life of the assets at the following annual rates:

Computer equipment	55 %
Furniture and fixtures	20 %

Leasehold improvements and computer software are amortized on the straight-line basis over 10 years.

Revenue recognition

Registration fees are recognized in the year in which the member is registered with the Organization. Services revenue consists of fees related to certificates, statements of professional standing, permits and other miscellaneous services to members, and is recognized at the time the related applications are received. Rental revenue is recognized in the period to which the service is provided. Interest revenue is recognized as it is earned. Other revenues are recognized as the services are provided.

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

3. Investments

	<u>2021</u>	<u>2020</u>
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 0.38%, maturing on May 21, 2022.	\$ 200,215	\$ -
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 0.45%, maturing on May 21, 2023.	200,254	-
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 0.60%, maturing on May 21, 2024.	200,339	-
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 1.92%, maturing on August 31, 2024.	33,060	32,437
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 0.80%, maturing on May 21, 2025.	200,451	-
ScotiaBank Guaranteed Investment Certificate, non-redeemable, bearing interest at 1.45%, maturing on May 21, 2026.	200,818	-
Total investments	<u>\$ 1,035,137</u>	<u>\$ 32,437</u>

Investments are classified on the Statement of Financial Position as:

	<u>2021</u>	<u>2020</u>
Current	\$ 200,215	\$ -
Long term	834,922	32,437
Total investments	<u>\$ 1,035,137</u>	<u>\$ 32,437</u>

4. Tangible capital assets

	<u>2021</u>		<u>2020</u>	
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Computer equipment	\$ 69,719	\$ 46,167	\$ 23,552	\$ 6,204
Computer software	815,153	325,748	489,405	355,266
Furniture and fixtures	85,991	60,636	25,355	31,859
Leasehold improvements	33,350	19,408	13,942	17,277
	<u>\$ 1,004,213</u>	<u>\$ 451,959</u>	<u>\$ 552,254</u>	<u>\$ 410,606</u>

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

5. Non-cash operating working capital

Details of net change in each element of working capital relating to operations excluding cash are as follows:

	<u>2021</u>	<u>2020</u>
(Increase) decrease in current assets:		
Accounts receivable	\$ (4,153)	\$ 421,693
Prepaid expenses	(450)	5,883
	(4,603)	427,576
Increase (decrease) in current liabilities:		
Accounts payable and accrued liabilities	4,499	4,275
Deferred revenue	(3,375)	875
	1,124	5,150
	\$ (3,479)	\$ 432,726

6. Contractual rights

The Organization has an agreement to lease a portion of its premises to a third party through July 31, 2025 for \$94,200 per year.

7. Commitments

The Organization leases premises under agreements requiring aggregate minimum payments over the next four years as follows:

2022	\$	278,507
2023		278,507
2024		278,507
2025		255,298

The Organization is also committed to pay service contracts of \$112,500 in fiscal 2022.

SASKATCHEWAN PROFESSIONAL TEACHERS REGULATORY BOARD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2021
(with comparative figures for the year ended August 31, 2020)

8. Financial risk management

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The significant financial risks to which the Organization is exposed are:

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations, external borrowings and other related sources. Funds from these sources are primarily used to finance working capital and capital expenditure requirements, and are considered adequate to meet the Organization's financial obligations.

9. Related party transactions

These financial statements include transactions with related parties. The Organization is related to all Saskatchewan Crown agencies such as ministries, corporations, boards and commissions under the common control of the Government of Saskatchewan. Also, the Organization is related to non-Crown enterprises that the Government jointly controls or significantly influences. Related parties of the Organization also include its key management personnel, close family members of its key management personnel, and entities controlled by, or under shared control of any of these individuals. Transactions with related parties have occurred and are settled on normal trade terms.

During the year, the Organization paid \$107,558 (2020 - \$90,200) to certain government related parties including school divisions for reimbursement of costs related to the activities of the Organization, as well as to Crown agencies for services such as telephone and group benefits. At August 31, 2021, there was \$135 (2020 - \$134) owing to these related parties.

10. Pension plan

Substantially all of the Saskatchewan Professional Teachers Regulatory Board's employees participate in the Public Employees Pension Plan which is a defined contribution plan. The Saskatchewan Professional Teachers Regulatory Board's financial obligation to the plan is limited to making required payments to match amounts contributed by employees for current services. Included in salaries and benefits is pension expense of \$105,700 (2020 - \$89,100) for the year.

11. Covid-19

On March 11, 2020, the World Health Organization declared a global pandemic for the COVID-19 virus. The Organization is following health advisories and mandatory requirements from local, provincial and national health and government organizations. The Organization has continued to deliver services to its members and conduct operations since the pandemic began. The future impact on the Organization's operations and finances, if any, is unknown at this time.



SPTRB

*Saskatchewan Professional
Teachers Regulatory Board*

